

**2012 GLADSTONE HARBOUR FESTIVAL  
MARKET SITE APPLICATION**  
Friday 6<sup>th</sup> April & Saturday 7<sup>th</sup> April – 8am to 4pm  
**Please Note: Site forms must be received by  
Tuesday 3<sup>rd</sup> April 2012**

Policy Enc	Site Fee	Date Pd	Rect No
Notes:			

Please print clearly and neatly – and read notes at end of application prior to signing

<b>CONTACT NAME:</b> Clear block letters			
<b>TRADING NAME:</b>			
<b>STREET ADDRESS:</b>	<i>Street No &amp; Name (write in space above)</i>		
	<i>Suburb &amp; Postcode (write in space above)</i>		
<b>POSTAL ADDRESS IF APPLICABLE:</b>	<b>PO Box (write above)          Suburb          Post Code</b>		
<b>CONTACT NUMBERS:</b>	<b>Home:</b>	<b>Mobile:</b>	
<b>EMAIL ADDRESS:</b>			
<b>LIST PRODUCTS:</b>			
<b>DAYS TRADING:</b> <i>Please circle day/s</i>	<b>Good Friday</b>	<b>Easter Saturday</b>	
<b>SPACE REQD (metres):</b> <i>Complete both boxes</i>	<b>Frontage:</b> (Incl towbars etc)	<b>Depth:</b> (To 5m only)	
<b>P/L POLICY (Attach copy please):</b>	<b>Period policy covers:</b> <i>Must be current at time of event</i>		
<b>PAYMENT DETAILS: Please tick relevant box (see next page for site fees and account details)</b>			
Direct Deposit/EFT - date deposited	<input type="text"/>	Cheque <input type="checkbox"/>	Money Order <input type="checkbox"/>
Credit Card Payment: <input type="checkbox"/>	Amount to be charged:	<input type="text"/>	
Card Type:	_____		
Card No:	_____	_____	Exp Date: /
Name on Card:	_____		

**NB: Next year's application forms will be emailed /mailed to you; if you change any of your details or your writing is illegible, you may not receive this application form**

## ***Notes for your information:***

1. Copy of your public liability policy (ie Certificate of Currency), covering event dates to be attached to the application form.
2. Stalls may be set up from 6am on day/s of market. All stalls must cease trading at 4pm and packed up by 5pm. **Your site must be left in a clean and tidy state – no rubbish is to be left behind.**
3. There is no power available to market stalls at this site.
4. Insurance for loss, damage and public liability is the responsibility of the stallholder. The Gladstone Festivals & Events Association Inc. (referred to as GF&E) will not be responsible for any loss or damage incurred by stalls or contents, or for damage caused by stallholders, their equipment or vehicles, to property owned by either stallholders or contractors.
5. The GF&E reserves the right to expel any stallholder and requires such stallholder to be removed should the conduct of the stallholder be in any way detrimental to the well-being of the Festival, or should the products/services be other than those stated in this agreement. In the case of such expulsion, monies paid to the GF&E will not be refundable.
6. We will send you an application form as soon as they are prepared for next year's festival but if you change your contact details or they are hard to read, it may result in your not receiving this form. Email addresses are our preferred method of correspondence for sending forms.

- ☀ *No fast food or soft drinks to be sold*
- ☀ *Sites must not exceed 5m depth*
- ☀ *No overnight camping is allowed*
- ☀ *No security is provided for stalls left overnight*
- ☀ *Check all information is provided on application form for acceptance*
- ☀ *Check your public liability policy coverage dates*
- ☀ *Your receipt will be mailed to your address on acceptance of application*

## ***Fees***

Cost of stall up to 3m (i.e. 3m frontage x up to 5m depth)	<b>\$44.00 (incl GST) per day</b>
Over 3m & up to 6m (i.e. up to 6m frontage x up to 5m depth)	<b>\$88.00 (incl GST) per day</b>
Over 6m & up to 9m (i.e. up to 9m frontage x up to 5m depth)	<b>\$132.00 (incl GST) per day</b>

***\*You need to specify size on front of form for both frontage and depth***

Payment/payment details **must** accompany this form. If form is NOT completed **correctly and completely your application may be rejected.**

Cheques to be made payable to: **Gladstone Festivals & Events Association Inc.**

Mailing address: **PO Box 169, Gladstone Qld 4680**

Our account details for direct deposit/eft

<b>Account Name:</b>	<b>Gladstone Festivals &amp; Events Association Inc.</b>
<b>Bank:</b>	<b>The Rock Building Society</b>
<b>BSB No:</b>	<b>655-000</b>
<b>Account No:</b>	<b>101830815</b>
<b>Reference:</b>	<b>Your name or trading name</b>